

Etobicoke Lawn Bowling Club
CONSTITUTION

Revised, 2023

Supersedes prior Constitution

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1. Name

The Etobicoke Lawn Bowling Club is incorporated as a not-for-profit corporation # 1942857. All references to the Club in this Constitution or in a Policy and Procedure Manual are to the Etobicoke Lawn Bowling Club.

2. Purpose

The purpose of the Club is to provide

- (i) a cordial, safe, atmosphere of good fellowship and sportsmanship in which to play lawn bowls regardless of age or expertise,
- (ii) healthful recreation while participating in all Club activities,
- (iii) social, casual play for members of all skill levels, and
- (iv) opportunities to play in tournaments and at strong competitive levels for those interested in more competitive and higher skill level play.

3. Membership

(a) There are five categories of membership:

- (i) Regular,
- (ii) Junior,
- (iii) Social,
- (iv) Honorary, and
- (v) Card Playing.

(b) Regular membership is open to all. All Regular members have all the rights and privileges of the Club including the right to participate in and vote at any General or Special membership meeting.

(c) Junior membership is open to everyone 25 years of age or younger as of January 1 of the current year. Junior members have the same rights and privileges as Regular members.

(d) The right of anyone to participate in regular draws or tournaments is subject to the Coaching Director's satisfaction that the person has sufficient basic understanding of the fundamentals to meaningfully participate in the draw or tournament.

(e) Social membership is open to everyone who wants to join the Club as a non-bowling member. Social members may not hold an Executive office in the Club, but have the right to use all the facilities of the Club, other than the greens, and to participate in all social activities of the Club. Social members may attend General and Special membership meetings, but may not initiate or vote on any motions proposed at the meetings.

(f) The Executive has the discretion to confer Honorary membership as a recognition of long-standing service to the Club. Honorary members are not obliged to pay annual fees, but enjoy all the rights and privileges of the Club, including the right to participate in and vote at any General or Special membership meeting.

(g) Card Playing membership is open to everyone who wants to join the Club for only the purpose of playing cards. Card Playing members have the right to use the clubhouse facilities only at the dates and times specified by the organizers of off-season recreation. They do not have the right to hold an Executive office in the Club or to attend General or Special membership meetings.

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- (h) Membership application forms are available from the Membership Director.
 - (i) Membership may be denied to anyone whose membership has previously been revoked.
 - (j) All members keep their membership from year to year subject to payment of appropriate annual fees.
 - (k) The Executive may revoke the membership of anyone who does not comply with the,
 - (i) standards of conduct,
 - (ii) rules of play,
 - (iii) Constitution, or
 - (iv) Policies and Procedures, of the Club.
 - (l) Every person whose membership is revoked is entitled to the appropriate rebate of the unused portion of the fee based on the remaining time in the lawn bowling season.

4. Fees

The Executive may, from time to time, set the fees, the time for their payment and pro-rated fees for those joining after the start of the season.

5. Executive

- (a) The Executive of the Club consists of the following:

<ul style="list-style-type: none"> • OFFICERS • President • Immediate Past President • Vice-President • Secretary • Treasurer • Officer-At-large • OLBA District 10 Representative 	<ul style="list-style-type: none"> <input type="checkbox"/> DIRECTORS <input type="checkbox"/> Draw Master <input type="checkbox"/> Open Tournaments <input type="checkbox"/> Club Tournaments <input type="checkbox"/> Greens & Property <input type="checkbox"/> Membership <input type="checkbox"/> Social <ul style="list-style-type: none"> <input type="checkbox"/> Publicity <input type="checkbox"/> Coaching
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- (b) The Executive members hold office for the year immediately following their election at the Annual General Meeting, but may be re-elected at the following Annual General Meeting.
- (c) The President in any year becomes Immediate Past President at the expiration of the one-year term without requiring election. Where there are co-presidents, the Executive will determine who becomes Immediate Past President without requiring a nomination or election. If a President, at the expiration of his or her term, is nominated and elected for another term as President, the position of Immediate Past President may be filled by any member nominated and elected to that position.

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- (d) The Executive may fill any vacancy on the Executive through a majority vote of the remaining members of the Executive. Anyone filling a vacancy holds office until the next Annual General Meeting.
- (e) Twenty-five percent of the Executive members constitute a quorum for the transaction of business.
- (f) Any Executive position may be filled by two members acting jointly.
- (g) The Executive is responsible for managing the Club and all of its affairs and to take all steps that it considers necessary for the smooth and efficient running of the Club.
- (h) All Executive decisions are to be decided by a majority vote of the members attending. The Chair of any meeting has a vote only if there is a tie vote by the members attending.
- (i) Meetings need not be in person, but may be conducted in any way that allows for decisions to be made by a majority of the participating Executive members.

6. Nominations/Elections

- (a) The Executive may appoint a nominating committee to nominate candidates for every open Executive position and present a nomination report to the Annual General Meeting.
- (b) Nominations for any of the Executive positions may also be made from the floor at the Annual General Meeting.

7. Membership Meetings

- (a) The Executive must hold at least two general meetings each year - an Annual General Meeting in the Fall, and a Spring General Meeting. The Executive may determine the time and place for the meetings and the manner for holding them.
- (b) The Executive may hold such additional general meetings as it considers necessary.
- (c) A quorum for the transaction of business at any meeting of members is twenty percent of the regular members of the Club.
- (d) All issues at any meeting of members are to be decided by resolution carried by the majority of votes. Each Regular, Honorary and Junior member present is entitled to vote on each resolution. The presiding officer may vote only if there is a tie vote.

8. Finances

- (a) The fiscal year of the Club ends on the 31st day of December in each year.
- (b) All monies collected in fees and from other sources on behalf of the Club must be deposited in a chartered bank or trust company in the name of the Etobicoke Lawn Bowling Club.
- (c) Disbursements greater than \$500 require Executive approval.
- (d) All payments, whether by cheque or e-transfers, are subject to controls and direction set out in the Policies and Procedures Manual.
- (e) A Financial Statement must be submitted at the Spring General Meeting.
- (f) A budget statement of estimated income and expenditures for the current year must be presented at the Spring General Meeting (printed copies to be available).

9. Amendments

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- (a) Amendments to the Constitution may be made at any General membership meeting. Approval of amendments requires a vote of two-thirds of the Regular, Junior and Honorary members in attendance at the meeting.
- (b) A proposal to amend the Constitution may be made by,
 - (i) giving the Secretary a written "Notice of Motion" at least twenty-one days before the membership meeting at which the amendment will be considered, and
 - (ii) circulating the "Notice of Motion" to the members at least ten days before the meeting.
- (c) No change in substance to the proposal may be made after the notice is given. Corrections to minor errors or typos may be made to clarify the intent.
- (d) The Executive has authority to make and amend a Policy and Procedure Manual.

10. Dissolution

- (a) If the Club needs to cease operations, it may be dissolved by a resolution passed by a majority vote of the Regular, Junior and Honorary members present at any General Meeting. The intention to vote on a resolution to dissolve must be communicated to all members by the Secretary at least twenty-one days before the meeting.
- (b) In the event of the dissolution of the Club, the members of the Executive in office at the time of dissolution must ensure all debts and obligations will be paid.
- (c) After payment of all debts and obligations, the Executive will recommend non-profit corporations or local charities as recipients of remaining assets. The recipients of the assets to be decided by a resolution at a special members' meeting called for that purpose.